

THE Proof

Hiring Team Member: _____ Gets it: _____

Position: Executive Assistant _____ Wants it: _____

Capable: _____

Company Components - Culture

		+ 0 -	Assertions (Behavior noted)
Populated by THE Right Fit	Authentic		_____
	Genuine Caring for Others		_____
	High Throttle - adventurous and fun		_____
	Humble yet competent		_____
	Positive energy/Low drama factor		_____
	Collaborative problem solving		_____
	All here to get the job done		_____
	Safety is a priority		_____

Candidate Components

		+ 0 -	Assertions (Behavior noted)
Populated by THE Right Fit	Microsoft Suite Proficient (emphasis on Excel)		_____
	Gmail proficient		_____
	Tech Savvy		_____
	Bright and Brief		_____
	Confident		_____
	Self Motivated		_____

